



**The Task Force on Trial Court Employees
Meeting Agenda
May 18-May 19, 1999**

**Newark Hilton
39900 Balentine Drive
Newark, California**

DRAFT AGENDA

Type of Meeting: Twelfth Meeting of the Task Force	Chair: Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District Judicial Council Project Coordinator: Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts ¹
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Meeting Objectives:

- A. Provide an opportunity for communication through public comment period
- B. In relation to group insurance, accrued leave, deferred compensation, and other employer-funded benefits:
 - Provided educational information regarding general concerns and legal issues
 - Review draft assumptions, objectives, and models and reach agreement wherever possible
- C. In relation to advisory vote and public entity poll:
 - Review educational materials
 - Review draft questions
 - Reach agreement on major components
- D. In relation to transition issues:
 - Review draft assumptions, objectives, and model and reach agreement wherever possible

Tuesday, May 18, 1999 - 10:00 a.m. to 5:00 p.m.

OPEN SESSION

Reminder to Task Force: Breakfast on Your Own		
1. Welcome	ALL	10:00 a.m.
2. Public Comment Period <i>Objective: A</i>	ALL	10:00 – 10:30 a.m.
3. Review of April Task Force Meeting and Announcements for Today's Meeting: <ul style="list-style-type: none">• Review April meeting• Review today's meeting objectives and agenda• Ground rules and governance• Review minutes from March meeting• Announcements	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator	10:30 – 10:45 a.m.
4. Benefits – Introduction	Justice James A. Ardaiz, Chair Judith A. Myers, AOC	10:45 – 11:05 a.m.

¹ Administrative Office of the Courts (AOC)
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Tuesday, May 18 (continued)

5. Group Insurance Benefits <i>Objective B</i> <ul style="list-style-type: none"> Proposed draft assumptions, objectives and model Full group discussion 	Debbie Brown, Attorney, AOC, CALS Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:05 – 12:15p.m.
Working Lunch	Task Force Members and Staff	12:15 – 1:15 p.m.
6. Accrued Leave Benefits <i>Objective B</i> <ul style="list-style-type: none"> Proposed draft assumptions, objectives and model 	Justice James A. Ardaiz, Chair Debbie Brown, Attorney, AOC, CALS Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	1:15 – 3:00 p.m.
Break	Task Force Members and Staff	3:00 – 3:15 p.m.
7. Employee Advisory Vote <i>Objective C</i> <ul style="list-style-type: none"> Review assumptions, objectives, and process Staff Proposal 	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:15 – 4:55 p.m.
8. Closing Remarks	Justice James A. Ardaiz, Chair	4:45 – 5:00 p.m.

*(NOTE: Members on their own for dinner)***Wednesday, May 19, 1999 - 8:00 a.m. – 3:00 p.m. OPEN SESSION**

Reminder to Task Force: Breakfast On Your Own		
1. Opening Remarks, Review Agenda and Objectives	Justice James A. Ardaiz, Chair	8:00 – 8:15 a.m.
2. Deferred Compensation Benefits <i>Objective B</i> <ul style="list-style-type: none"> Education Assumptions and Objectives Full group discussion 	Debbie Brown, Attorney, AOC, CALS Keith Sendall, ICMA Retirement Corporation Judith A. Myers, AOC Liz Schiff, Facilitator Task Force Members and Staff	8:15 – 10:00 a.m.
Break	Task Force Members and Staff	10:00-10:15 a.m.

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Wednesday, May 19 (continued)

3. Other Employer-Funded Benefits <i>Objective B</i> <ul style="list-style-type: none">Proposed draft assumptions, objectives and model	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:15 – 11:45 a.m.
<i>Working Lunch</i>	<i>Task Force Members and Staff</i>	<i>11:45- 12:45</i>
4. Public Entity Poll <i>Objective C</i> <ul style="list-style-type: none">Staff Proposal	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	12:45 – 2:00 p.m.
5. Transition Issues <i>Objective D</i> <ul style="list-style-type: none">Proposed draft assumptions, objectives and model	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	2:00 – 2:55 p.m.
6. Meeting Summary & Closing Remarks	Justice James A. Ardaiz, Chair	2:55 – 3:00 p.m.